

2017-2018 Completion Guide

Library Technical Assistant Certificate of Completion LS011 ICCB Approved Total Certificate Hours: 26

DATE 11/22/2016

Courses that are approved for the AA/AS degrees are **bolded**.

Program Prerequisites:

First Semeste	r					
Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
LTA 101	Introduction to Library Services	3	Q	Placement into ENG 101 or minimum grade of "C" in one of the following: ENG 021 and ENG 099; or ENG 022 and ENG 099; or the EAP course sequence ENG 079 and ENG 089, or ENG 096.	Fall	
LTA 102	Basic Informaton Tools	3	t	Placement into ENG 101 or minimum grade of *C" in one of the following: ENG 021 and ENG 099; or ENG 022 and ENG 099; or the EAP course sequence ENG 079 and ENG 089, or ENG 096.	F/W/S	alternated on demand
	Total Semester Hours:	6				

Second Semester							
Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes	
LTA 103	Library Materials	3	t	Placement into ENG 101 or minimum grade of "C" in one of the following: ENG 021 and ENG 099; or ENG 022 and ENG 099; or the EAP course sequence ENG 079 and ENG 089, or ENG 096.	F/W/S	alternated on demand	
LTA 201	Cataloging and Classification	3	t	Placement into ENG 101 or minimum grade of "C" in one of the following: ENG 021 and ENG 099; or ENG 022 and ENG 099; or the EAP course sequence ENG 079 and ENG 089, or ENG 096.	F/W/S	alternated on demand	
	Total Semester Hours:	6					

Third Semester Course	- Title	Credit	Mode of	Pre Requisites	Term(s)	
		Hours	Delivery		Offered	Notes
LTA 202	Readers Advisory and Library Programs for Adults	3	t	Placement into ENG 101 or minimum grade of *C" in one of the following: ENG 021 and ENG 099; or ENG 022 and ENG 099; or the EAP course sequence ENG 079 and ENG 089, or ENG 096.	F/w/S	alternated on demand
LTA 204	Libraries and Technology	3	t	Placement into ENG 101 or minimum grade of "C" in one of the following: ENG 021 and ENG 099; or ENG 022 and ENG 099; or the EAP course sequence ENG 079 and ENG 089, or ENG 096.	F/W/S	alternated on demand
	Total Semester Hours:	6				

Course Ti	ïtle	Credit Hours	Mode of Delivery	Pre Requisites	Term(s)	
					Offered	Notes
LTA 205	nformation and Internet Literacy	3	t	Placement into ENG 101 or minimum grade of "C" in one of the following: ENG 021 and ENG 099; or ENG 022 and ENG 099; or the EAP course sequence ENG 079 and ENG 089, or ENG 096.	F/W/S	alternated on demand
LTA 206 CI	children's Library Services Total Semester Hours:	36	t	Placement into ENG 101 or minimum grade of "C" in one of the following: ENG 021 and ENG 099; or ENG 022 and ENG 099; or the EAP course sequence ENG 079 and ENG 089, or ENG 096.	F/W/S	alternated on demand

Fifth Semeste	r					
Course	 Title	Credit	Mode of	Pre Requisites	Term(s)	
course	Title	Hours	Delivery	Fie Requisites	Offered	Notes
LTA 208	Internship	2	t	LTA 101, 102, 103, 201, 202,204, 205, 206 with minimum grade of C	F/w/S	
	Total Semester Hours:	2				

For more information

Counseling & Advising Main Campus room A-1155 815-280-2673 Department Chairperson Catherine Suchy Program Coordinator