



2015-2016 Completion Guide

Hospitality Management Certificate of Completion (CA 415)

DATE

ICCB Approved Total Program Hours: 18

10/26/2015

The following suggested schedule is based on full-time enrollment. Students planning to transfer to a senior institution should check with that institution for specific transfer requirements.

Mode of Delivery:
T = Traditional classroom
W = Online
Q = Blended

Courses that are approved for the AA/AS degrees are **bolded**.

First Semester						
Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
Hosp 110	Customer Service for Hospitality	3	T	None	FL/SP	
Hosp 120	Exploring the Hospitality Industry	3	W	None	FL/SP	
Hosp 148	Introduction to Event Planning	3	T	None	FL/SP	
Hosp 160	Hotel and Restaurant Law	3	T	None	FL/SP	
Hosp 236 OR	Cost Control for the Hospitality Industry	3	T	Hosp 233	SP	
CA 102	Cost and Portion Management	3	T	COMPASS placement into MATH 094 or minimum grade "C" in MATH 090 or MATH 091 or equivalent	FL/SP	
Hosp 250	Management of Human Resources for the Hospitality Industry	3	T	None	SP	
Total Semester Hours:		18				

Graduation Requirements

To be awarded an Associate degree at Joliet Junior College, each student must meet the following requirements:

1. Satisfy all admission requirements.
2. Complete the courses required to earn the chosen degree. If the student is a transfer student with coursework taken elsewhere, he/she must complete a minimum of 60 credit hours of which the last 15 credit hours applicable to the degree are earned at Joliet Junior College. If the student has not taken the last 15 hours at JJC, then a total of 30 credit hours applicable to the degree must be earned at Joliet Junior college. Proficiency test, CLEP and Advanced Placement do not meet this requirement.
3. Earn a cumulative grade point average of at least 2.0.
4. Discharge all financial obligations to the college; have no restrictions.
5. File an application for graduation (An application should be filed at the time of registration for student's anticipated last semester).
6. Have on file in the Graduation office by the graduation filing date all transcripts from other colleges/universities that are to be evaluated for credit, to be applied toward a degree. A delay in the process may result in a later graduation date.

For more

information

Counseling & Advising
Main Campus room A-1155
815-280-2673

Department Chairperson