

DATE 10/26/2015

ICCB Approved Total Program Hours: 64

The following suggested schedule is based on full-time enrollment. Students planning to transfer to a senior institution should check with that institution for specific transfer requirements.

Mode of Delivery:
T = Traditional classroom
W = Online
Q = Blended

Courses that are approved for the AA/AS degrees are **bolded**.

First Semester						
Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
Hosp 110	Customer Service for Hospitality	3	T	None	FL/SP	
Hosp 120	Exploring the Hospitality Industry	3	W	None	FL/SP	
Hosp 255	Hotel Organization and Front Office Management	3	Q	None	FL	
Eng 101/Eng 130	Rhetoric/Technical Writing and Communication	3	T, W, Q	Appropriate COMPASS placement score; or a minimum grade "C" in one of the following: Eng 021 and Eng 099, or the EAP course sequence Eng 079 and Eng 089 or Eng 096	FL/SP/SU	
CIS 126	Microsoft Office	3	T, W, Q	None	FL/SP/SU	
Total Semester Hours:		15				

Second Semester						
Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
Hosp 150	Beverage Management	3	T	None	SP	
Hosp 160	Hospitality Law	3	T	None	FL/SP	
Hosp 148	Introduction to Event Planning	3	T	None	FL/SP	
Mgmt 101	Principles of Management	3	T, W, Q	None	FL/SP/SU	
Gen. Ed.	Select One Course from Group IV: Math/Science	3				
Total Semester Hours:		15				

Third Semester						
Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
CA 106	Applied Food Service Sanitation	2	Q	COMPASS placement into ENG 021 and ENG 099; or the EAP course sequence ENG 078 and ENG 088; or ENG 096; or minimum grade "C" in one of the following: ENG 020 and ENG 098; or the EAP course sequence ENG 077 and ENG 087.	FL/SP	
Hosp 233	Management Accounting for the Hospitality Industry	3	T, W	None	FL/SP/SU	
Hosp 246	Sales and Convention Management	3	T	None	FL	
Hosp 252	Organizational Behavior in the Hospitality Industry	3	T	None	FL	
Econ 103 OR	Principles of Economics I	3	T, W, Q	None	FL/SP/SU	
Fin 100	Personal Finance	3	T	None	FL/SP	
Total Semester Hours:		17				

Fourth Semester						
Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
Hosp 236 OR	Cost Control for the Hospitality Industry	3	T	Hosp 233	SP	
CA 102	Cost and Portion Management	3	T	COMPASS placement into MATH 094 or minimum grade "C" in MATH 090 or MATH 091 or equivalent	FL/SP	
Hosp 256	Rooms Division Management	3	T	Hosp 255	SP	
Hosp 285	Restaurant Operations	3	T	None	SP	
MKTG 101	Principles of Marketing	3	T, W, Q	None	FL/SP/SU	
Bus 111	Principles of Business Communications	3	T, W	Eng. 101 or Equivalent	FL/SP	
Gen. Ed.	Select One Course from Group III: Humanities and Fine Arts	3	Varies	Varies	FL/SP/SU	
Total Semester Hours:		18				

Graduation Requirements

To be awarded an Associate degree at Joliet Junior College, each student must meet the following requirements:

1. Satisfy all admission requirements.
2. Complete the courses required to earn the chosen degree. If the student is a transfer student with coursework taken elsewhere, he/she must complete a minimum of 60 credit hours of which the last 15 credit hours applicable to the degree are earned at Joliet Junior College. If the student has not taken the last 15 hours at JJC, then a total of 30 credit hours applicable to the degree must be earned at Joliet Junior college. Proficiency test, CLEP and Advanced Placement do not meet this requirement.
3. Earn a cumulative grade point average of at least 2.0.
4. Discharge all financial obligations to the college; have no restrictions.
5. File an application for graduation (An application should be filed at the time of registration for student's anticipated last semester).
6. Have on file in the Graduation office by the graduation filing date all transcripts from other colleges/universities that are to be evaluated for credit, to be applied toward a degree. A delay in the process may result in a later graduation date.

For more information

Counseling & Advising
Main Campus room A-1155
815-280-2673

Department Chairperson
William O'Connor
815-729-2404