JOLIET JUNIOR COLLEGE

2015-2016 Degree Completion Guide
Microcomputer Support Technician CAC - CO535

2/6/2015

ICCB Approved Total Program Hours: 42 Semester Hours

The following suggested schedule is based on full-time enrollment. Students planning to transfer to a senior institution should check with that institution for specific transfer requirements.

Courses that are approved for the AA/AS degrees are **bolded.**

Mode of Delivery:
T = Traditional classroom
W = Online
Q = Blended

Program Prerequisites:

First Semester

Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
CIS 122	**Computer Information Systems Fu**	**4**	**T, W, Q**		**FL, SP, SM**	
CIS 126	**Microsoft Office**	**3**	**T, W, Q**		**FL, SP, SM**	
SPCH 101 **or**	Principles of Speech Communication	3		COMPASS placement into ENG 101 or minimum grade "C" in one of the following: ENG 021 and ENG 099; or the EAP course sequence ENG 079 and ENG 089; or ENG 096.		
ENG 130	Technical Writing & Communication	3		Appropriate placement score; or minimum grade "C" in one of the following: ENG 021 and ENG 099; or the EAP course sequence ENG 079 and ENG 089; or ENG 096.		
	Total Semester Hours:	**10**				

Second Semester

Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
CIS 143	Internet Technologies	3	T	CIS 122 recommended for students who are not proficient in computers.	FL, SP	
CIS 263	Networking Essentials	3	T, Q	CIS 122 or consent of dept.	FL, SP, SM	
CIS 159	Intro to Operating Systems & Scripts	4	T	CIS 122 or equivalent	FL, SP	
	Total Semester Hours:	**10**				

Third Semester

Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
CIS 235	Microsoft Certification Prep.	3	W	CIS 126 or **OFS 214.** CIS 226 highly recommended	FL, SP, SM	
CIS 271	Windows Client OS	4	T	CIS 263 (may be concurrent) or CNT 101 or consent of dept.	FL, SP	
CIS 275	PC Troubleshooting & Toolbox	4	T	CIS 122	FL, SP, SM	
	Total Semester Hours:	**12**				

Fourth Semester

Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
CIS 272	Windows Server I	4	T	CIS 271 with a min. grade of C or consent of dept.	FL, SP, SM	
CIS 276	Advanced PC Troubleshooting & Assembly	4	T	CIS 275 or consent of dept.	FL, SP	
CIS 277	Computer Security for the Home & Small Business	3	T	CIS 277	FL, SP	
	Total Semester Hours:	**11**				

Graduation Requirements

To be awarded an Associate degree at Joliet Junior College, each student must meet the following requirements:

1. Satisfy all admission requirements.

2. Complete the courses required to earn the chosen degree. If the student is a transfer student with coursework taken elsewhere, he/she must complete a minimum of 60 credit hours of which the last 15 credit hours applicable to the degree are earned at Joliet Junior College. If the student has not taken the last 15 hours at JJC, then a total of 30 credit hours applicable to the degree must be earned at Joliet Junior college. Proficiency test, CLEP and Advanced Placement do not meet this requirement.

3. Earn a cumulative grade point average of at least 2.0.

4. Discharge all financial obligations to the college; have no restrictions.

5. File an application for graduation (An application should be filed at the time of registration for student's anticipated last semester).

6. Have on file in the Graduation office by the graduation filing date all transcripts from other colleges/universities that are to be evaluated for credit, to be applied toward a degree. A delay in the process may result in a later graduation date.

For more information

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