



2015-2016 Completion Guide

CMA Preparation Certificate of Achievement

DATE:9/29/2014

ICCB Approved Total Program Hours: 38 Credit Hours

The following suggested schedule is based on full-time enrollment. Students planning to transfer to a senior institution should check with that institution for specific transfer requirements.

Courses that are approved for the AA/AS degrees are **bolded**.

Mode of Delivery:
T = Traditional classroom
W = Online
Q = Blended

Program Prerequisites: Bachelor’s Degree and Work Experience

<u>First Semester</u>						
Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
ACCY 101	Accounting I	4	T,W,Q		SP/SM/FL	
ECON 103	Principles of Economics I	3	T,W,Q		SP/SM/FL	
	Total Semester Hours:	7				

<u>Second Semester</u>						
Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
ACCY 102	Accounting II	4	T,W,Q	ACCY 101	SP/SM/FL	
ECON 104	Principles of Economics II	3	T,W,Q	ECON 103	SP/SM/FL	
BLAW 101	Business Law I	3	T,W		SP/SM/FL	
	Total Semester Hours:	10				

Third Semester

Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
ACCY 103	Intermediate Accounting I	4	T	ACCY 102	FL	
ACCY 104	Cost Accounting	3	T	ACCY 102	FL	
FIN 201	Principles of Corporation Finance	3	T		FL/SP	
	Total Semester Hours:	10				

Fourth Semester

Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
ACCY 105	Intermediate Accounting II	4	T	ACCY 102	SP	
ACCY 107	Income Tax Accounting	3	T		SP	
BUS 205	Business Statistics	4	T	MATH 150 or MATH 153 or MATH 170	SP/SM/FL	
	Total Semester Hours:	11				

Graduation Requirements

To be awarded an Associate degree at Joliet Junior College, each student must meet the following requirements:

1. Satisfy all admission requirements.
2. Complete the courses required to earn the chosen degree. If the student is a transfer student with coursework taken elsewhere, he/she must complete a minimum of 60 credit hours of which the last 15 credit hours applicable to the degree are earned at Joliet Junior College. If the student has not taken the last 15 hours at JJC, then a total of 30 credit hours applicable to the degree must be earned at Joliet Junior college. Proficiency test, CLEP and Advanced Placement do not meet this requirement.
3. Earn a cumulative grade point average of at least 2.0.
4. Discharge all financial obligations to the college; have no restrictions.
5. File an application for graduation (An application should be filed at the time of registration for student's anticipated last semester).
6. Have on file in the Graduation office by the graduation filing date all transcripts from other colleges/universities that are to be evaluated for credit, to be applied toward a degree. A delay in the process may result in a later graduation date.

**For more
information**

Counseling & Advising
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