

2017-2018 Degree Term Guide

Hotel Management, Certificate of Completion

DATE _____

ICCB Approved Total Program Hours: 18 Semester Hours

11/28/2016

The following suggested schedule is based on full-time enrollment. Students planning to transfer to a senior institution should check with that institution for specific transfer requirements.

Mode of Delivery: T = Traditional classroom, W = Online, Q = Blended

First Semester						
Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
HOSP 110	Customer Service for the Hospitality Industry	3	T	None	FL/SP	
HOSP 246	Sales and Convention Management	3	T	None	FL	
HOSP 255	Introduction to the Lodging Industry	3	Q	None	FL	
Total Semester Hours:		9				

Second Semester						
Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
HOSP 150	Beverage Management	3	T	None	FL/SP	
HOSP 160	Hotel and Restaurant Law	3	T	None	FL/SP	
HOSP 256	Rooms Division Management	3	T	None	SP	
Total Semester Hours:		9				

Graduation Requirements

To be awarded an Associate degree at Joliet Junior College, each student must meet the following requirements:

1. Satisfy all admission requirements.
2. Complete the courses required to earn the chosen degree. If the student is a transfer student with coursework taken elsewhere, he/she must complete a minimum of 60 credit hours of which the last 15 credit hours applicable to the degree are earned at Joliet Junior College. If the student has not taken the last 15 hours at JJC, then a total of 30 credit hours applicable to the degree must be earned at Joliet Junior college. Proficiency test, CLEP and Advanced Placement do not meet this requirement.
3. Earn a cumulative grade point average of at least 2.0.
4. Discharge all financial obligations to the college; have no restrictions.
5. File an application for graduation (An application should be filed at the time of registration for student's anticipated last semester).
6. Have on file in the Graduation office by the graduation filing date all transcripts from other colleges/universities that are to be evaluated for credit, to be applied toward a degree. A delay in the process may result in a later graduation date.

For more information

 Counseling & Advising
 Main Campus room A-1155
 815-280-2673

 Department Chairperson
 William O'Connor
 815-280-2404