

## Degree Term Guide

Business Administration, AAS BU505 (2014-2015)

ICCB Approved Total Program Hours: 64 Semester Hours

The following suggested schedule is based on full-time enrollment. Students planning to transfer to a senior institution should check with that institution for specific transfer requirements.

Mode of Delivery:  
 T = Traditional classroom  
 W = Online  
 Q = Blended

Courses that are approved for the AA/AS degrees are **bolded**.

**Program Prerequisites:** Math 095 or appropriate COMPASS score or proof of high school geometry.

<b>First Semester</b>						
Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
<b>ENG 101</b>	Rhetoric	3	T,W,Q		SP/SM/FL	Must meet appropriate Compass Test level
Math General Education	Select one course from Group IV: Math	3-4				Must meet appropriate Compass Test level
<b>BUS 101</b>	Introduction to Business	3	T,W,Q		SP/SM/FL	
<b>ACCY 101</b>	Accounting I	4	T,W,Q		SP/SM/FL	
Social Science Elective	Select one course from Group II: Social Science	3				Students planning to transfer to a four year institution should choose an IAI course from this category.
<b>Total Semester Hours:</b>		<b>16-17</b>				

<b>Second Semester</b>						
Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
<b>ENG 102</b>	Rhetoric	3	T,W,Q	ENG 101	SP/SM/FL	
<b>SPCH 101</b>	Principles of Speech Communication	3	T,W,Q		SP/SM/FL	Must meet appropriate Compass Test level
<b>MGMT 101</b>	Principles of Management	3	T,W,Q		SP/SM/FL	
<b>ACCY 102</b>	Accounting II	4	T,W,Q	ACCY 101	SP/SM/FL	

Science--General Education	Select one course from Group IV: Sciences	3-4				Students planning to transfer to a four year institution should choose an IAI course from this category.
<b>Total Semester Hours:</b>		<b>16-17</b>				

<b>Third Semester</b>						
Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
Humanities or Fine Arts	Select one course from Group III: Humanities	3			SP/SM/FL	Students planning to transfer to a four year institution should choose an IAI course from this category.
<b>MKTG 101</b>	Principles of Marketing	3	T,W,Q		SP/SM/FL	
<b>ECON 103</b>	Principles of Economics I- Macroeconomics	3	T,W,Q		SP/SM/FL	
<b>BLAW 101</b>	Business Law I	3	T, W		SP/SM/FL	
Business Core Elective	Select one course from the list of Business Core Electives	3-4				
<b>Total Semester Hours:</b>		<b>15-16</b>				

<b>Fourth Semester</b>						
Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
<b>BLAW 102</b>	Business Law II	3	T, W	BLAW 101	SP/SM/FL	
<b>ECON 104</b>	Principles of Economics II-- Microeconomics	3	T,W,Q	ECON 103	SP/SM/FL	
<b>FIN 201</b>	Principles of Corporation Finance	3	T		SP/FL	
Business Core Elective	Select one course from the list of Business Core Electives	3-4				
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<b>Total Semester Hours:</b>		<b>15-17</b>				

#### Graduation Requirements

To be awarded an Associate degree at Joliet Junior College, each student must meet the following requirements:

1. Satisfy all admission requirements.
2. Complete the courses required to earn the chosen degree. If the student is a transfer student with coursework taken elsewhere, he/she must complete a minimum of 60 credit hours of which the last 15 credit hours applicable to the degree are earned at Joliet Junior College. If the student has not taken the last 15 hours at JJC, then a total of 30 credit hours applicable to the degree must be earned at Joliet Junior college. Proficiency test, CLEP and Advanced Placement do not meet this requirement.
3. Earn a cumulative grade point average of at least 2.0.
4. Discharge all financial obligations to the college; have no restrictions.
5. File an application for graduation (An application should be filed at the time of registration for student's anticipated last semester).
6. Have on file in the Graduation office by the graduation filing date all transcripts from other colleges/universities that are to be evaluated for credit. to be applied toward a degree. A delay in the

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**For More Information:**

**Counseling & Advising**  
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815-280-2673

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