

The following suggested schedule is based on full-time enrollment. Students planning to transfer to a senior institution should check with that institution for specific transfer requirements.

Courses that are approved for the AA/AS degrees are **bolded**.

Mode of Delivery:  
 T = Traditional classroom  
 W = Online  
 Q = Blended

<b>First Semester</b>						
Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
<b>ENG 101 OR</b> ENG 130	Rhetoric OR Technical Writing and Communication	3	T,W,Q	Appropriate COMPASS placement score; or minimum grade "C" in one of the following: ENG 021 and ENG 099, or the EAP course sequence ENG 079 and ENG 089 or ENG 096	FL/SP/SM	ENG 101 is preferred
Math--General Education	Select one course from Group IV: Math	3-4				Must meet appropriate Compass Test level
<b>BUS 101</b>	Introduction to Business	3	T,W,Q		FL/SP/SM	
Humanities or Fine Arts Elective	Select one course from Group III: Humanities	3				
Social Science Elective	Select one course from Group II: Social Science	3				
<b>Total Semester Hours:</b>		<b>15-16</b>				

<b>Second Semester</b>						
Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
<b>MGMT 101</b>	Principles of Management	3	T,W,Q		FL/SP/SM	
<b>ACCY 101</b>	Accounting I	4	T,W,Q		FL/SP/SM	
<b>MKTG 101</b>	Principles of Marketing	3	T,W,Q		FL/SP/SM	
<b>SPCH 101</b>	Principles of Speech Communication	3	T,W,Q	COMPASS placement into ENG 101; or minimum grade of "C" in one of the following: ENG 021 and ENG 099, or the EAP course sequence ENG 079 and ENG 089, or ENG 096	FL/SP/SM	
Science--General Education	Select one course from Group IV: Sciences	3-4				
<b>Total Semester Hours:</b>		<b>16-17</b>				

<b>Third Semester</b>						
Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
<b>BLAW 101</b>	Business Law I	3	T,W		FL/SP/SM	
<b>ECON 103 or FIN 100</b>	Principles of Economics I OR Personal Finance	3	T,W,Q		FL/SP/SM	
<b>ADV 101</b>	Principles of Advertising	3	T		FL/SP	
<b>BUS 111</b>	Principles of Business Communication	3	T,W		FL/SP/SM	
MKTG 200	Social Media Marketing	3	T,W	Prior completion or concurrent registration MKTG 101	FL/SP	
<b>Total Semester Hours:</b>		<b>15</b>				

<b>Fourth Semester</b>						
Course	Title	Credit Hours	Mode of Delivery	Pre Requisites	Term(s) Offered	Notes
RET 107	Retail Management	3	T		FL/SP	
SALE 101	Sales	3	T		FL/SP	
Business Core Elective	Select one course from the list of Business Core Electives	3-4				
Business Core Elective	Select one course from the list of Business Core Electives	3-4				
Business Core Elective	Select one course from the list of Business Core Electives	3-4				
<b>Total Semester Hours:</b>		<b>15-18</b>				

**Graduation Requirements**

To be awarded an Associate degree at Joliet Junior College, each student must meet the following requirements:

1. Satisfy all admission requirements.
2. Complete the courses required to earn the chosen degree. If the student is a transfer student with coursework taken elsewhere, he/she must complete a minimum of 60 credit hours of which the last 15 credit hours applicable to the degree are earned at Joliet Junior College. If the student has not taken the last 15 hours at JJC, then a total of 30 credit hours applicable to the degree must be earned at Joliet Junior college. Proficiency test, CLEP and Advanced Placement do not meet this requirement.
3. Earn a cumulative grade point average of at least 2.0.
4. Discharge all financial obligations to the college; have no restrictions.
5. File an application for graduation (An application should be filed at the time of registration for student's anticipated last semester).
6. Have on file in the Graduation office by the graduation filing date all transcripts from other colleges/universities that are to be evaluated for credit, to be applied toward a degree. A delay in the process may result in a later graduation date.

**For more information**

Counseling & Advising  
 Main Campus room A-1155  
 815-280-2673

Department Chairperson  
 William O'Connor  
 815-280-2404

Program Advisor  
 Wayne Gawlik  
 Michelle Meyer